

HERITAGE PRESERVATION COMMISSION  
MINUTES  
February 1, 2016

MEMBERS PRESENT: Mary Keele  
Kathy Ray  
Dr. Jerry Edmondson  
Paul Smith  
Thom Hamilton

OTHERS PRESENT: Bruce Fleming, Planning & Zoning Director  
Brenda Fletcher, Zoning Asst.

The Monday, February 1, 2016, Heritage Preservation Commission meeting was called to order by Dr. Jerry Edmondson. The minutes of the January 4, 2016, meeting were reviewed and were approved as printed.

**APPLICATION NO:** COA-16-70000001  
**APPLICANT:** Mary Barnett AKA Mary Coody Sims  
**LOCATION:** 200 Lazarre Ave.  
**REQUEST:** Requesting Certificate of Appropriateness for replacing roof shingles (existing color of brown) in the Don Juan Filhiol District.

Dr. Edmondson told the Commission that a few months ago when it was doing all the raining that Ann Cottrell, Building and Zoning Assistant, called to tell Dr. Edmondson that the applicants were getting water in their houses and needed repair as soon as possible, and that they would be going back with the same color of shingles for the roofing repair. Dr. Edmondson gave permission to go ahead and get the roofs replaced, as it was a necessity. Thom Hamilton asked if really there was need for approval. Paul Smith asked if the work had been done. Bruce Fleming told the Commission that the Building Department does not require a permit for roofing unless it is structural work. Thom Hamilton asked what the Commission would have to do with the applications to which Dr. Edmondson replied that it requires approval for the files. A motion was made by Thom Hamilton to APPROVE the Certificate of Appropriateness. Kathy Ray seconded. All in favor, the Certificate of Appropriateness is granted.

**APPLICATION NO:** COA-16-70000002  
**APPLICANT:** Mary Barnett AKA Mary Coody Sims  
**LOCATION:** 232 S. Riverfront St.  
**REQUEST:** Requesting Certificate of Appropriateness for repairing roof – slate color in the Don Juan Filhiol District.

This application was discussed in conjunction with the above application. A motion was made by Thom Hamilton to APPROVE the Certificate of Appropriateness. Kathy Ray seconded. All in favor, the Certificate of Appropriateness is granted.

The Commission discussed the cola machines located at the “Trenton Flowers” sculpture on the corner of Trenton Street and Wood Street. They are located on property owned by the City of West Monroe. Bruce Fleming told the Commission that he had spoken to the Mayor Dave Norris and Tommy Usrey, Director of the Northeast Louisiana Arts Council, and they both felt that the City of West Monroe was responsible for the placement and maintenance of these machines. Bruce told the Commission that the West Monroe Parks and Recreation Department was responsible for the machines. Thom felt that the cola machines do not fit down on Trenton Street, as the merchants in the area sell similar products. They also feel that this area has potential for vandalism. The Historic Preservation Commission does not allow vending machines to be placed outside the businesses that sell the products, as they feel it does not enhance the aesthetic in the downtown area. The Commission is requesting that these machines be removed. Bruce Fleming referred the Commission to the City of West Monroe Administration to discuss removal of these machines.

The Commission then discussed the proposed Mrs. Kay’s Bakery (from the Duck Dynasty family) at 401 Trenton Street. (*Note: they have not yet applied for a Certificate of Occupancy nor any remodel or tenant finish building permits at this location*). The Commission is concerned about the lack of parking in the Cottonport Historic District, as they feel this bakery will bring many shoppers to the area.

As there was no further business to be discussed, the meeting was adjourned.