

HERITAGE PRESERVATION COMMISSION
MINUTES
July 5, 2016

MEMBERS PRESENT: Thom Hamilton
Mary Keele
Kathy Ray
Dr. Jerry Edmondson

MEMBERS ABSENT: Paul Smith

OTHERS PRESENT: Bruce Fleming, Planning & Zoning Director
Mr. & Mrs. John Ferracci

The Tuesday, July 5, 2016, Heritage Preservation Commission meeting was called to order by Dr. Jerry Edmondson. The minutes of the May 2, 2016, meeting were reviewed and were approved as printed.

APPLICATION NO: COA-16-7000010
APPLICANT: Thom Hamilton
LOCATION: 318 Trenton St.
REQUEST: Requesting Certificate of Appropriateness for paint – gray from Sherwin Williams – Black Shutters – Historic Color Collection – Awnings over front 2nd floor windows in Cottonport Historic District.

Thom Hamilton discussed the Hamilton House exterior changes in detail with the Commission. A motion was made by Kathy Ray to APPROVE the Certificate of Appropriateness. Mary Keele seconded. All in favor, the Certificate of Appropriateness is granted.

APPLICATION NO: COA-16-7000011
APPLICANT: Wanda Kidd (The Mason Jar)
LOCATION: 219 Trenton St.
REQUEST: Requesting Certificate of Appropriateness for sign on front of store 20” x 48”, (see attached), in Cottonport Historic District.

There was no one in attendance to speak regarding this application. A picture of the sign was provided in the Commission’s packets. The color of the sign was not indicated on the drawing. The color was on the original picture in the file. The background is white with the writing in teal with a jar that says “Welcome Yall” and a red rose with green leaves. A motion was made by Thom Hamilton to APPROVE the Certificate of Appropriateness. Kathy Ray seconded. All in favor, the Certificate of Appropriateness is granted.

APPLICATION NO: COA-15-7000012
APPLICANT: Kerri McBeth (The Mother Hen)
LOCATION: 115 Cotton St.
REQUEST: Requesting Certificate of Appropriateness for vinyl sign in front window (The Mother Hen, Children’s and Gift Boutique) in the Cottonport Historic District.

Mary Keele stated that Ms. McBeth had come to her to discuss the plans. It was Mary’s recollection that she was required to use the sign due to the business agreement. The sign looks appropriate for the area. A motion was made by Mary Keele to APPROVE the Certificate of Appropriateness. Kathy Ray seconded. All in favor, the Certificate of Appropriateness is granted.

APPLICATION NO: COA-16-7000013
APPLICANT: John Ferracci
LOCATION: 127 Commerce St.
REQUEST: Requesting Certificate of Appropriateness for painting, signage and awning in the Cottonport Historic District.

Mr. John Ferracci spoke on behalf of the application. The proposed tenant at the location is Sherry’s Hair Salon. He described the proposed changes and provided pictures of the existing façade. The columns will be a dark gray with a brown awning. They will use red brick and ACME Glass will install glasswork with metal frames. Mr. Ferracci and Mary Keele had previously discussed the historic colors. Historic colors will be used on the stucco. The Commission discussed the front door. A motion was made by Thom Hamilton to APPROVE the Certificate of Appropriateness. Kathy Ray seconded. All in favor, the Certificate of Appropriateness is granted.

The Commission discussed the painting/sign that was painted without a Certificate of Appropriateness on a building owned by Marshall Weaver on Trenton Street. The artist was Michael Kasey. Mary has given two applications to Michael Kasey that were NOT submitted for review. Thom Hamilton stated that an application must be submitted for this project to obtain a Certificate of Appropriateness or the sign must be removed. Dr. Edmondson further stated that they must follow the process and submit an application for approval or the sign must be removed. Bruce Fleming explained that this is an illegal sign as it has not been approved and stated that this matter will be turned over to the City Attorney if an application for a Certificate of Appropriateness is not submitted or the sign is not removed. Mary Keele stated that she explained to the artist that all exterior changes in the Historic District must be submitted to the Heritage Preservation Commission for review and for an approval for a Certificate of Appropriateness. Kathy Ray further stated that he must comply with the rules and the regulations of the Historic District and submit an application for review or remove the sign, as all properties in the Historic District are required to comply (all exterior changes, including paint colors, etc.). Kathy Ray made a motion that the owner be notified that an application for Certificate of Appropriateness must be submitted for the next available meeting of the Heritage Preservation Commission or that the sign be removed immediately, and furthermore, failure to comply will result in this matter being turned over to the West Monroe City Attorney. Thom Hamilton seconded. All in favor. Motion approved.

Dr. Edmondson stated that he would like to request to step down as Chairman of the Commission. He nominated Thom Hamilton to replace him as Chairman. Thom is willing to accept the position. Dr. Edmondson will remain on the Commission until his current term expires on October 1, 2017. Bruce Fleming thanked Dr. Edmondson for his many years of devotion to the Commission. Dr. Edmondson made the motion to approve Thom Hamilton as Chairman of the Heritage Preservation Commission. Kathy Ray seconded. All in favor, motion approved.

Mary Keele is currently the Vice-Chair of the Commission. Mary Keele made a motion to nominate Kathy Ray to serve as the new Vice-Chair of the Heritage Preservation Commission. Thom Hamilton seconded. All in favor, motion approved.

As there was no further business to be discussed, the meeting was adjourned.