

HERITAGE PRESERVATION COMMISSION
MINUTES
September 5, 2017

MEMBERS PRESENT: Thom Hamilton
Kathy Ray
Mary Keele
Paul Smith

MEMBERS ABSENT: Dr. Jerry Edmondson

OTHERS PRESENT: Bruce Fleming, Planning & Zoning Director Melody Olson
Brenda Fletcher, Zoning Assistant Spencer Ragan

The Tuesday, September 5, 2017, Heritage Preservation Commission meeting was called to order by Thom Hamilton. The meeting was held on Tuesday due to the Labor Day Holiday. The minutes of the April 3, 2017, meeting were reviewed and were approved as printed.

APPLICATION NO: COA-17-70000005
APPLICANT: Melody's Investments, LLC (Melody Olson)
LOCATION: 303 Trenton St.
REQUEST: Requesting Certificate of Appropriateness for Removal of existing awning, wall coating to prevent leakage in building, two (2) new awnings to be installed, two (2) new iron gates placed on both entrances to the alley and iron work on top of building along edge to match awning and gates in the Cottonport Historic District.

Melody Olson told the Commission that she had purchased 303 Trenton Street and that the building was once a hardware store. The existing awning covers up the windows. Melody Olson told the Commission that she wanted to use bronze iron instead of black for the gates and iron work on top of the building. Mrs. Olson plans to open the front part of the building as a retail shop. She is undecided if she wants to put a condo or an apartment upstairs. The back of the building (facing Cotton Street) would be a residential home. Melody Olson told the Commission this is a two-story building. Melody Olson told the Commission that she had wanted to put a red Duracoat paint on the building. Thom Hamilton asked if the red was in the Historic color palette. Melody Olson told the Commission that Duracoat paint can match any color. At this time, a motion was made by Kathy Ray to **APPROVE** the Certificate of Appropriateness. Mary Keele seconded. All in favor, the Certificate of Appropriateness is granted.

APPLICATION NO: COA-17-70000006
APPLICANT: Southern Shivers, LLC (Spencer Ragan)
LOCATION: 405 Natchitoches St.
REQUEST: Requesting Certificate of Appropriateness for signage. One (1) metal sign in front, small hanger in front door and vinyl decals on windows, white lettering (see attached) in the Cottonport Historic District.

Spencer Ragan told the Commission that Southern Shivers, LLC, currently has a snowball stand on Arkansas Road (outside of the West Monroe City Limits) and they plan to move their operations downtown to the Cottonport Historic District. This downtown location will be open year round. During the winter time, they plan to sell coffee, popcorn and baked goods. The plan is to have advertisement (lettering) on the windows. Spencer Ragan told the Commission that they plan to put a hanging sign on the side of the building. Spencer Ragan discussed the use of a sandwich (A-Frame) sign on the sidewalk in front of the business. Thom Hamilton told him that was allowed, only if the sign does not impede pedestrians walking on the sidewalk. Thom Hamilton asked about the size of the planned metal sign. Spencer Ragan told the Commission that he had considered hanging the sign from the awning. Thom Hamilton asked if this was the old Tummy Yummy Creations location where the awning currently sags. Spencer Ragan told the Commission that it was the old Tummy Yummy Creations location and that the awning does has some sag. The owner has not repaired the awning; therefore, they will hang the sign from the brick. At this time a motion was made by Paul Smith to **APPROVE** the signage for Certificate of Appropriateness. Kathy Ray seconded. All in favor, the Certificate of Appropriateness is granted.

In other business Bruce Fleming told the Commission about informational and directional signage going throughout West Monroe that will be placed by the Monroe-West Monroe Convention & Visitor's Bureau. The signs will be collapsible if hit. The Commission will review this case at its next meeting. Thom Hamilton asked if the 400 Block of Trenton Street (specifically in front of Mrs. Kay's Sweet & Eats at 401 Trenton Street) could have the turning lane removed and angled parking be allowed. Bruce Fleming told the Commission he would discuss the turn lane and angled parking with Ed Dayton, Director of Public Works.

As there was no further business to be discussed, the meeting was adjourned.