

HERITAGE PRESERVATION COMMISSION
MINUTES
October 2, 2017

MEMBERS PRESENT: Thom Hamilton
Mary Keele
Paul Smith

MEMBERS ABSENT: Kathy Ray

OTHERS PRESENT: Bruce Fleming, Planning & Zoning Director
Brenda Fletcher, Zoning Assistant
Alana Cooper
Hunter Lancaster

The Monday, October 2, 2017, Heritage Preservation Commission meeting was called to order by Thom Hamilton. The minutes of the September 5, 2017, meeting were reviewed and were approved as printed.

APPLICATION NO: COA-17-70000007
APPLICANT: Cotton Port Antique Mall
LOCATION: 323 Trenton St.
REQUEST: Requesting Certificate of Appropriateness for
Repainting outside of building and lettering on building with the Historic paint in
the Cottonport Historic District.

Mary Keele told the Commission that Suzie Cooper had spoken to her and relayed that she wanted to repaint with the same colors. At this time, a motion was made by Mary Keele to **APPROVE** the Certificate of Appropriateness. Paul Smith seconded. All in favor, the Certificate of Appropriateness is granted.

APPLICATION NO: COA-17-70000008
APPLICANT: Monroe-West Monroe Convention & Visitors Bureau
LOCATION: Historic District
REQUEST: Requesting Certificate of Appropriateness for signage in
the Historic District.

Alana Cooper told the Commission of the plans to put signs up showing people where to merge for the Lzarre Park and the Antique Alley. Alana Cooper told the Commission that all signage was approved by the Department of Transportation and Development and that this job would be out for bid. The Monroe/West Monroe Convention & Visitors Bureau plans on putting 128 signs throughout Monroe, LA., West Monroe, LA., and in Ouachita Parish. Paul Smith wanted to know if it would specify any stores. Alana Cooper told the Commission the signs would not. Thom Hamilton wanted to know if the signs would be reflective and who would handle maintaining them. Alana Cooper told the Commission that the signs should last at least 10 years unless in a wreck or vandalized, also that the Monroe/West Monroe Convention & Visitors Bureau would be responsible. At this time a motion was made by Paul Smith to **APPROVE** the signage for Certificate of Appropriateness. Mary Keele seconded. All in favor, the Certificate of Appropriateness is granted.

As there was no further business to be discussed, the meeting was adjourned.