

**MINUTES OF THE REGULAR MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE CITY OF WEST MONROE
HELD ON FEBRUARY 12, 2019**

There was a regular meeting of the Mayor and Board of Aldermen of the City of West Monroe, Louisiana held on Tuesday, February 12, 2019, at 6:30 p.m. in the Council Chambers of West Monroe City Hall, 2305 North 7th Street, West Monroe, Louisiana.

Those present were Mayor Staci Albritton Mitchell, and Aldermen James Brian, Thom Hamilton, Trevor Land and Ben Westerburg.

The invocation was offered by Jerry Edmondson. The pledge was led by McKenzie Hughes.

Minutes:

There was a motion by Mr. Westerburg, seconded by Mr. Brian, to approve the minutes of the January 8, 2019 Regular Meeting and the January 17, 2019 Special Meeting of the Mayor and Board of Aldermen. The Motion was unanimously declared approved (4-0).

Administration/Finance:

The Mayor performed a welcome and swearing in of the 2019 Spring SEE West Monroe AmeriCorps team. They will be serving out of the West Monroe Community Center providing educational and support programs for families.

There was a motion by Mr. Hamilton, seconded by Mr. Westerburg, to approve a resolution to reappoint Brian Bendily to the West Monroe Planning Commission. The resolution was unanimously declared approved (4-0). Resolution 734:

A RESOLUTION AUTHORIZING THE APPOINTMENT OF BRIAN BENDILY TO SERVE ON THE CITY OF WEST MONROE MUNICIPAL PLANNING COMMISSION, FOR A TERM ENDING MARCH 1, 2024, AND FURTHER PROVIDING WITH RESPECT THERETO.

There was a motion by Mr. Brian, seconded by Mr. Hamilton, to approve a resolution to reappoint Pamela Mortin to the West Monroe Board of Adjustments. The resolution was unanimously declared approved (4-0). Resolution 735:

A RESOLUTION AUTHORIZING THE APPOINTMENT OF PAMELA MORTIN TO THE CITY OF WEST MONROE BOARD OF ADJUSTMENTS, FOR A TERM EXPIRING MARCH 1, 2024, AND FURTHER PROVIDING WITH RESPECT THERETO.

Planning and Zoning:

There was a motion by Mr. Westerburg, seconded by Mr. Hamilton, to approve an ordinance to amend Sec. 12-7032 and Sec. 12-7033 to change the name of the West Monroe Heritage Preservation Commission to the West Monroe Historic Preservation Commission. Following a roll call vote, the ordinance was declared approved (4-0). Ordinance 4635:

AN ORDINANCE TO AMEND SECTION 12-7032 AND SECTION 12-7033 OF THE CODE OF ORDINANCES, CITY OF WEST MONROE, LOUISIANA, TO CHANGE THE NAME OF THE WEST MONROE HERITAGE PRESERVATION COMMISSION TO THE WEST MONROE HISTORIC PRESERVATION COMMISSION; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

There was a motion by Mr. Hamilton, seconded by Mr. Land, to approve an ordinance to amend Sec. 12-5091.1 to establish commercial development landscaping requirements. Received a **favorable** review from the Planning Commission. Following a roll call vote, the ordinance was declared approved (4-0). Ordinance 4636:

AN ORDINANCE TO ENACT ARTICLE J - LANDSCAPING REQUIREMENTS OF CHAPTER 5 OF PART 12 OF THE CODE OF ORDINANCES, CITY OF WEST MONROE, LOUISIANA, CONSISTING OF SEC. 12-5091.1 TO SEC. 12-5099.2, PROVIDING FOR LANDSCAPING REQUIREMENTS AND ASSOCIATED MATTERS; TO DECLARE THE PROVISIONS SEVERABLE; TO ESTABLISH AN EFFECTIVE DATE; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

There was a motion by Mr. Hamilton, seconded by Mr. Westerburg, to approve an ordinance to amend Sec. 12-5020 to reverse the uses allowed in a B-4 Downtown Development District. Received a **favorable** review from the Planning Commission. Following a roll call vote, the ordinance was declared approved (4-0). Ordinance 4637:

AN ORDINANCE TO AMEND SECTION 12-5020 OF THE CODE OF ORDINANCES, CITY OF WEST MONROE, LOUISIANA, DEFINING THE B-4 DOWNTOWN DEVELOPMENT DISTRICT, TO MODIFY THE LISTING OF PERMITTED USES, INCLUDING USES BY RIGHT, USES REQUIRING PLANNING APPROVAL, AND SPECIAL EXCEPTION USES, TO ESTABLISH BUILDING SITE REQUIREMENTS AND TO DELETE DISTRICT USE REGULATIONS; TO REDESIGNATE DISTRICT STRUCTURAL REGULATIONS; TO AMEND THE BOUNDARIES OF THE DISTRICT; TO DECLARE THE PROVISIONS SEVERABLE; TO ESTABLISH AN EFFECTIVE DATE; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

There was a motion by Mr. Westerburg, seconded by Mr. Land, to approve an ordinance to enact Sec. 12-5020.1 to create the CB-4 Central Downtown Development District and to establish the uses allowed in that district. Received a **favorable** review from the Planning Commission. Following a roll call vote, the ordinance was declared approved (4-0). Ordinance 4638:

AN ORDINANCE TO ENACT SECTION 12-5020.1 OF THE CODE OF ORDINANCES, CITY OF WEST MONROE, LOUISIANA, DEFINING THE CB-4 CENTRAL DOWNTOWN DEVELOPMENT DISTRICT, TO PROVIDE A LISTING OF PERMITTED USES, INCLUDING USES BY RIGHT, USES REQUIRING PLANNING APPROVAL, AND SPECIAL EXCEPTION USES, TO ESTABLISH BUILDING SITE REQUIREMENTS AND DISTRICT STRUCTURAL REGULATIONS; TO ESTABLISH THE BOUNDARIES OF THE DISTRICT; TO DECLARE THE PROVISIONS SEVERABLE; TO ESTABLISH AN EFFECTIVE DATE; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

There was a motion by Mr. Hamilton, seconded by Mr. Westerburg, to approve an ordinance to enact Sec. 12-9001 relating to the definition and regulation of vacant structures. Received a **favorable** review from the Planning Commission. Following a roll call vote, the ordinance was declared approved (4-0). Ordinance 4639:

AN ORDINANCE TO ENACT CHAPTER 9 – VACANT STRUCTURES OF PART 12 OF THE CODE OF ORDINANCES, CITY OF WEST MONROE, LOUISIANA, CONSISTING OF SEC. 12-9001 TO SEC. 12-9009, PROVIDING FOR THE DEFINITION AND REGISTRATION OF VACANT STRUCTURES, APPLICABLE FEES, STANDARDS OF CARE OF VACANT STRUCTURES, WAIVERS OF REGISTRATION, ENFORCEMENT, AND PENALTIES; TO ESTABLISH AN EFFECTIVE DATE; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

Legal:

There was a motion by Mr. Brian, seconded by Mr. Westerburg, to approve an ordinance to amend Sec. 3-4001, et seq. regarding franchises for telephone service. Following a roll call vote, the ordinance was declared approved (4-0). Ordinance 4640:

AN ORDINANCE TO ENACT SEC. 3-4001 TO SEC. 3-4009 OF THE CODE OF ORDINANCES OF THE CITY OF WEST MONROE, LOUISIANA; TO APPROVE PROVISIONS RELATIVE TO THE AUTHORIZATION TO USE AND OCCUPY THE STREETS, ALLEYS, PUBLIC WAYS AND THOROUGHFARES OF THE CITY OF WEST MONROE FOR THE PURPOSE OF CONSTRUCTING, MAINTAINING AND OPERATING STRUCTURES AND FACILITIES USED IN OR INCIDENTAL TO THE PROVISION OF TELEPHONE OR TELEGRAPH SERVICES TO THE PUBLIC THEREIN; TO AUTHORIZE AN AGREEMENT OR AGREEMENTS RELATING TO SUCH ACTIVITIES; TO RESERVE CERTAIN RIGHTS AND MAINTAIN CERTAIN EXISTING OBLIGATIONS WHICH MAY BE OWED TO THE CITY; TO ESTABLISH AN EFFECTIVE DATE; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

There was a motion by Mr. Hamilton, seconded by Mr. Land, to approve an ordinance to enact Sec. 7-4001 regarding use of City properties and rights-of-ways by utilities. Following a roll call vote, the ordinance was declared approved (4-0). Ordinance 4641:

AN ORDINANCE TO ENACT ARTICLE E OF CHAPTER 4 OF PART 7, OF THE CODE OF ORDINANCES, CITY OF WEST MONROE, LOUISIANA, CONSISTING OF SEC. 7-4001, TO REQUIRE A PERMIT FOR USE OF MUNICIPAL PROPERTY FOR BUSINESS OPERATIONS IN THE CITY OF WEST MONROE; TO REQUIRE THE PROVISION OF CERTAIN INFORMATION PRIOR TO ISSUANCE OF SUCH PERMIT; TO ESTABLISH AN EFFECTIVE DATE; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

Engineering/Construction Projects:

There was a motion by Mr. Hamilton, seconded by Mr. Westerburg, to add to the agenda to approve an ordinance to authorize execution of a contract for consulting services with Michael Baker International, Inc. (Construction Engineering and Inspection on Montgomery Street (LA 34 – I-20)). Following a roll call vote, the addition to the agenda was declared approved (4-0).

There was a motion by Mr. Westerburg, seconded by Mr. Hamilton, to approve an ordinance to authorize execution of a contract for consulting services with Michael Baker International, Inc. (Construction Engineering and Inspection on Montgomery Street (LA 34 – I-20) maximum of \$274,116.00). Following a roll call vote, the ordinance was declared approved (4-0). Ordinance 4646:

AN ORDINANCE TO AUTHORIZE THE MAYOR OF THE CITY OF WEST MONROE, LOUISIANA, TO EXECUTE A CONTRACT FOR CONSULTING SERVICES, CONTRACT NO. 4400015166, WITH MICHAEL BAKER INTERNATIONAL, INC. TO PROVIDE CERTAIN CONSTRUCTION ENGINEERING AND INSPECTION ON STATE PROJECT NO. H.007288.6, FEDERAL AID PROJECT NO. H007288, MONTGOMERY ST. (LA 34 – I-20) OUACHITA PARISH; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

There was a motion by Mr. Brian, seconded by Mr. Westerburg, to approve an ordinance to authorize execution of a contract for consulting services with Michael Baker International, Inc. (Construction Engineering and Inspection on 4th Street Rehabilitation, maximum of \$96,171.00). Following a roll call vote, the ordinance was declared approved (4-0). Ordinance 4642:

AN ORDINANCE TO AUTHORIZE THE MAYOR OF THE CITY OF WEST MONROE, LOUISIANA, TO EXECUTE A CONTRACT FOR CONSULTING SERVICES, CONTRACT NO. 4400015165, WITH MICHAEL BAKER INTERNATIONAL, INC. TO PROVIDE CERTAIN CONSTRUCTION ENGINEERING AND INSPECTION ON STATE PROJECT NO. H.001725.6, FEDERAL AID PROJECT NO. H001725, 4th STREET REHABILITATION; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

There was a motion by Mr. Brian, seconded by Mr. Land, to approve an ordinance to authorize execution of a contract with Amethyst Construction, Inc. for State Project H.007288-Montgomery Street (LA 34 – I-20) (\$2,122,187.14). Following a roll call vote, the ordinance was declared approved (4-0). Ordinance 4643:

AN ORDINANCE TO AUTHORIZE THE CITY OF WEST MONROE, LOUISIANA, TO ENTER INTO A CONSTRUCTION CONTRACT WITH AMETHYST CONSTRUCTION, INC., AS THE LOW BIDDER, FOR STATE PROJECT H.007288-MONTGOMERY ST; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

There was a motion by Mr. Hamilton, seconded by Mr. Westerburg, to approve an ordinance to authorize Professional Services Agreement with S.E. Huey Co. for Arkansas Road Drainage Improvements – 2019 LGAP Funding (\$31,300.00). Following a roll call vote, the ordinance was declared approved (4-0). Ordinance 4644:

AN ORDINANCE TO AUTHORIZE THE MAYOR OF THE CITY OF WEST MONROE, LOUISIANA, TO EXECUTE AN AGREEMENT FOR PROFESSIONAL SERVICES WITH S.E. HUEY ENGINEERS TO PROVIDE CERTAIN ENGINEERING AND RELATED SERVICES IN CONNECTION WITH ARKANSAS ROAD DRAINAGE IMPROVEMENTS (2019 LGAP FUNDING); AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

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There was a motion by Mr. Hamilton, seconded by Mr. Westerburg, to approve an ordinance to authorize Professional Services Agreement with S.E. Huey Co. for Parkwood Drive Rehabilitation – Amendment No. 1 (\$48,500.00). Following a roll call vote, the ordinance was declared approved (4-0). Ordinance 4645:

AN ORDINANCE TO AUTHORIZE THE MAYOR OF THE CITY OF WEST MONROE, LOUISIANA, TO EXECUTE AN AGREEMENT FOR PROFESSIONAL SERVICES WITH S. E. HUEY ENGINEERS TO PROVIDE CERTAIN ENGINEERING AND RELATED SERVICES IN CONNECTION WITH AMENDMENT NO. 1 TO CONTRACT FOR ENGINEERING SERVICES PARKWOOD DRIVE REHABILITATION; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

There was a motion by Mr. Brian, seconded by Mr. Westerburg, to approve Change Order No. 1 – Downing Pines Industrial Park Outfall Improvements Project - Ouachita Builders of West Monroe, Inc. (\$20,000, +30 days). The motion was unanimously declared approved (4-0).

There was a motion by Mr. Hamilton, seconded by Mr. Land, to authorize the City Clerk to advertise for bids for Commercial Park Frontage Road Drainage Improvements (est. \$2,100,000.00). The motion was unanimously declared approved (4-0).

There was a motion by Mr. Westerburg, seconded by Mr. Land, to authorize the City Clerk to advertise for bids for Plum Street Sanitary Sewer Lift Station Renovation Project (est. \$400,000.00). The motion was unanimously declared approved (4-0).

There was a motion by Mr. Hamilton, seconded by Mr. Land, to authorize the City Clerk to advertise for bids for New Black Bayou Lift Station (est. \$650,000.00). The motion was unanimously declared approved (4-0).

There was a motion by Mr. Westerburg, seconded by Mr. Land, to authorize the City Clerk to advertise for bids for Natchitoches Street Force Main Extension (est. \$450,000.00). The motion was unanimously declared approved (4-0).

PROJECT SUMMARY: Robbie George (S.E. Huey Co.) reviewed the status of the various projects that the City has ongoing.

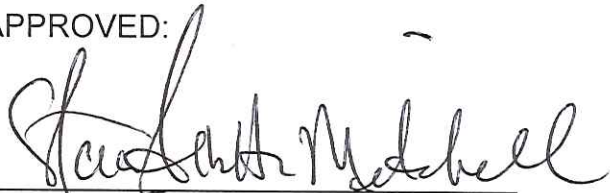
There being no further business, there was a motion by Mr. Land, seconded by Mr. Brian, to adjourn. The motion was unanimously declared approved (4-0).

ATTEST:



RONALD SCOTT OLVEY
CITY CLERK

APPROVED:



STACI ALBRITTON MITCHELL
MAYOR